



Vivekanand Education Society's Institute of Technology

(Autonomous Institute Affiliated to University of Mumbai, Approved by AICTE & Recognised by Govt. of Maharashtra)

NAAC accredited with 'A' grade

Dr. (Mrs.) J. M. Nair

M. Tech., Ph.D. (IIT-B)
Principal

Ref. No.: VESIT/

Date: 20/07/2024

UPDATED RULES & REGULATIONS FOR ACADEMIC YEAR 2024-2025

Kindly note the following points from an examination point of view for Academic Year 2024-2025

Attendance & Term Grant

- Mid Term test shall be conducted at the department level under the guidance of Head of department/Department exam incharge. **Minimum 50% attendance is mandatory to be eligible for Mid Term exam** as decided by department exam section/HOD.
- Students having more than or equal to 75% attendance will be eligible for the End Semester Examination for every subject.
- Students who have attendance below 75% will not be eligible to appear for the End Semester Examination for the particular subject. Two letters will be sent to the parents of critical defaulters by POST or parents can collect by physically visiting the college. A receipt signature for the same will be collected from the parents.
- Attendance concessions for placement drive, student council work, professional society work, medical emergency, internship, etc. can be taken with permission from Principal / Vice-Principal / HOD / Deputy HOD / Event Incharge (Faculty). Minimum 50% attendance is mandatory to be eligible for term grant.
- In case of medical grounds, 50% attendance is mandatory for term Grant as long as relevant medical documents and records are submitted before semester end to the department exam section.
- Students who are unable to complete their term work, will not be allowed for End semester Examination for the particular subject. They will be allowed to appear only for the Special exam after completion of Continuous Assessment, Mid Term Test & Term Work for the respective subject. The Special exams will be conducted after the Re-exam of the summer term.

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Year drop

- Year drop will be applicable to students if their term is not granted for more than 50% of the total subjects (theory and labs).
- For example, consider the student is in third year and has 11 subjects (Theory and Labs). If the student's term is not granted for more than or equal to 6 subjects (which is more than 50% of the total subjects) then students will have a year drop. Students will have to repeat the complete year. If it happens in 5th semester, then the complete year has to be repeated. If it happens in 6th semester, then 5th semester details will be retained and student has to repeat 6th semester in the next academic year.
- If student gets a year drop in Autonomy in 5th semester or 6th semester then the student has to repeat 5th semester and 6th semester under NEP.

Students can refer to the detailed rules and regulations file on the college website for more details.

PRINCIPAL

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